

INTRADEPARTMENTAL CORRESPONDENCE

October 20, 2020
14.1

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

SUBJECT: APPROVAL OF NON-MONETARY DONATION

RECOMMENDED ACTION

1. That the Board of Police Commissioners APPROVE the Department's Report and TRANSMIT to the Mayor and City Council for ACCEPTANCE of the following non-monetary donation of \$600,000.00 for Office of Support Services.

DONOR INFORMATION:

Los Angeles Police Foundation
Ms. Dana Katz, Executive Director
633 West 5th Street, Suite 960
Los Angeles, California 90071
(213) 489-4636

ITEMS:

LAPD Memorial Wall
Enhancement /
Refurbishment

VALUE:

\$600,000.00

DISCUSSION

On October 14, 2009, the Los Angeles Police Department (LAPD) Memorial to Fallen Officers was dedicated on the site of the new Police Headquarters Facilities (PHF). The Memorial serves to honor LAPD Officers who lost their lives while serving the citizens of the City of Los Angeles. Since 1907, two-hundred and fifteen women and men have made the ultimate sacrifice in the performance of their duties, and their names are commemorated on the Memorial wall.

The Memorial is thirty-two feet in length, and just over twelve feet high. It consists of approximately 2,000 Muntz metal (brass) rectangular plates mounted to an internal steel structure. The Memorial sits in an area of PHF that is a public space shared by our officers and the community. The Memorial has unfortunately fallen into disrepair. The finish over the brass plates has eroded, causing oxidation to develop across the entire Memorial. The rods that suspend the plates containing the names of the officers have broken off or become loose. The Memorial is in such disrepair that it has been covered with a blue tarp to avoid further damage.

The Department has made creating a place of honor for our fallen officers a priority. For the past thirteen months, the Office of Support Services (OSS) began talks with the original architects, Gensler, and manufacturer, Zahner Company, to either enhance/refurbish the Memorial to its original state or explore the commission of a new Memorial. During this time, many meetings were held with Gensler, Zahner, and other industry leading architectural firms, as well as the Facilities Management Division, General Services Division, and Department of Cultural Affairs. It was agreed that restoring the current Memorial wall would be the most financially responsible course of action, given budget and funding restraints.

Approval of this grant will not only fund the enhancement/refurbishment of the Memorial, but also ensure that proper tribute can be given to our fallen heroes. The Memorial wall enhancement/refurbishment project is expected to take approximately nine months. Once completed, the Memorial will be rededicated, and future memorials and tributes to our fallen officers can take place on the site, open to both law enforcement and the community we serve.

Upon completion of the project, Zahner will make annual visits to the Memorial for the following three years to evaluate and address any workmanship or maintenance issues that may arise. In the unfortunate occasion that additional name plaques be required, Zahner will provide them at no cost to the Department. All other unforeseen costs associated with the memorial would be the responsibility of the Department.

The Los Angeles Police Foundation (Foundation) is a private organization that provides resources and support to the LAPD. The Foundation has not entered into, performed under, or sought any contracts with the Department; has not attempted to influence the Department in the past year in a way that would have a direct effect on the Foundation; the Foundation does not have any licenses, permits or other entitlements for use that the Department has influence over; nor does the Foundation own or operate a business within the City of Los Angeles; however, the Foundation's office is located within the City. To the best of our knowledge, there are no potential factors that may give the appearance of a conflict of interest in accepting this donation. No expressed or implied commitments or promises were made to the donor or representative of the donor. The donor will not receive any preferential treatment, endorsement or recommendation and the donor is not allowed the use of any Department patents.

The Risk Management Legal Affairs Group has verified that there are no personal relations or conflicts associated with the Foundation. The donation has been submitted in accordance with Section 5.467 et seq. of the Los Angeles Administrative Code, which provides for the receipt and acceptance of donations to the Department.

If you have any questions, please contact Assistant Chief Beatrice Girmala, Office of Support Services, at (213) 864-8303.

Respectfully,



MICHEL R. MOORE
Chief of Police

Attachments



APPROVED GRANT

633 W. 5th Street, Suite 960, Los Angeles, CA 90017

Phone (213) 489-4636 FAX (213) 489-4697

email: jacqui@supportlapd.org

LAPF Grant #	2020-059	10/19/2020
Grant Application Received:	September 25, 2020	
Grant received from:	Office of Support Services	
Contact:	Asst. Chief Beatrice Girmala	
Phone:	(213) 864-8303	
Grant Name:	LAPD Memorial Wall Enhancement / Refurbishment	
Grant Amount:	\$600,000.00	

A handwritten signature in blue ink, appearing to read "Jacqui".



2020 GRANT APPLICATION

Grant Number 2020 - 059 (office use only)

Date: September 15, 2020

Amount Requested: \$600,000.00

Contact Name(s): Lieutenant Mario Mota, Serial No. 31841 or Assistant Chief Beatrice M. Girmala, Serial No. 24916

Department/Unit: Los Angeles Police Department – Office of Support Services (OSS)

Mailing Address: 100 West First Street, Los Angeles, CA 90012, 10th Floor, Room 1032

Phone Number: (951) 295-1801 / (213) 864-8303 Fax Number: None – Please send email

E-mail Address: 31841@lapd.online (Mota) or 24916@lapd.online (Chief Girmala)

Name of Program/Equipment requesting funding for: LAPD MEMORIAL WALL ENHANCEMENT / REFURBISHMENT

Provide a brief description and the need for the program/equipment (use additional paper if needed):

On October 14, 2009, the LAPD Memorial to Fallen Officers was dedicated on the site of the new police headquarters. The Police Memorial currently contains the names of 215 fallen LAPD Officers that have made the ultimate sacrifice in the performance of their duties while honorably serving the citizens of Los Angeles. Since the dedication, the Memorial Wall has unfortunately fallen to a constant state of disrepair. The protective coating that was originally placed on the memorial wall was inadvertently removed during a cleaning process and the wall has been deteriorating due to exposure to the elements. In addition, rods that support the plates containing the names of the fallen officers have broken off over the years or been vandalized. Currently, the Memorial Wall is in such disrepair that it is covered with a blue tarp to avoid further damage and frankly, is no way to pay tribute to our fallen officers. For the past several years now, officers from the Department have expressed their dissatisfaction with the state of disrepair of the Memorial. Initially, the hope was to have memorial ceremonies where the Memorial Wall is located and make use of the open space where family and the public can pay tribute to the fallen officers. In its current state, neither is likely and does not occur. Having an enhanced/refurbished Memorial will pay tribute to the fallen officers and will be a place where officers families, friends, and the public can come and show their respect to the fallen officers.

Has this program/equipment previously been requested through the city budget? YES NO

No, the Police Memorial Wall was initially designed and manufactured by the use of a Grant.

If yes, please list the most recent date of submission and the result: N/A

If no, please explain the reason why it was not submitted:

No, the Police Memorial Wall was initially designed and manufactured by the use of a Grant. The maintenance of the memorial is the responsibility of the Los Angeles Police Department. Any refurbishments/enhancements will need to be supported by a grant. The original Police Memorial located at the old Parker Center was dedicated in October of 1971. That Memorial was also made possible by the use of a Grant.

For the past two years, there have been no monies in the adopted budget that the Department can utilize for any upgrades to the Police Memorial. For this current fiscal year, 2020-2021, the budget situation is dire and worse for the upcoming FY 2021-2022. Monies from a grant will be the only way possible to refurbish /enhance the Memorial.

What objectives will be accomplished if the funding is granted?

If funded by way of a grant, the Department, City and families of those fallen officers can have a Police Officer Memorial that we can all be proud of and have a place to pay tribute and host ceremonies. The new Memorial will improve officer morale and be a public place for all to gather and show their respects. As law enforcement officers, we all stand together as one and support one another, regardless of the color of uniform we wear.

How many officers will be impacted with this grant?

The entire police department, 9850 sworn, 3020 civilians and the 215 families of those officers that have made the ultimate sacrifice will be impacted. In addition, the community and dozens of partner agencies will come together at the new Memorial and honor our fallen officers. The site of the Memorial is a public place where the LAPD family and the City's citizens can meet and build partnerships, trust and lasting relationships.

How will the community be impacted by this grant?

The site of the memorial is open to all citizens to come and visit or merely sit around the tranquil seating areas and enjoy a quiet lunch or visit with friends and families. Once the Memorial is enhanced / refurbished, it will be a site to host memorials open to the public. In addition, the families of those fallen officers are community as well and they will have a nice, quiet, inviting area to come and pay their respects to their loved ones.

Describe the short-term outcome and long-term impact you anticipate within the Department and in the community it serves as result of this grant.

Both the short and long-term outcomes are the same. The Memorial will bring friends, family and community together now and for decades to come.

How can the Foundation evaluate success if the funding is granted? (# of people served, objectives reached, surveys, etc.)

Simply by the use of the space and the public events it will host. The current Memorial does neither, based on the condition it is in. Once the Memorial is enhanced / refurbished and a rededication ceremony is held, family, friends, and love ones will come from across the region and nation to visit the memorial that honors their loved ones.

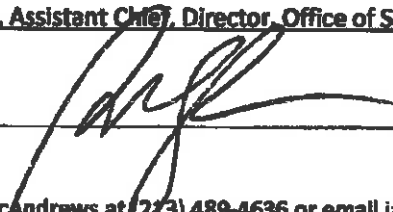
Please list or attach an itemized list for expenses or a quote from equipment manufacturer on vendor's letterhead.

Please see attachment.

Has your commanding officer approved this request? YES NO

Name of commanding officer: BEATRICE M. GIRMALA, Assistant Chief, Director, Office of Support Services

Signature of commanding officer: _____



For questions, comments, or concerns, contact Jacqui McAndrews at (213) 489-4636 or email jacqui@supportlapd.org.

INTRADEPARTMENTAL CORRESPONDENCE

September 16, 2020

1.3

TO: Chief of Police

FROM: Director, Office of Support Services

SUBJECT: LOS ANGELES POLICE FOUNDATION GRANT REQUEST

GRANT NAME: LAPD Memorial Wall Enhancement

It is requested that the Office of Support Services be approved for the Los Angeles Police Department (LAPD) Memorial Wall Enhancement project. Approval of this grant will benefit the Department as follows:

Since 1907, two-hundred and fifteen women and men have lost their lives in service to this City. Their individual lives, and stories are as diverse and varied as the City they served. The husbands, wives, parents, children, siblings, friends, and fellow officers were all touched by their lives and forever changed by their loss. For those of us who live to honor their loss, the memorial we dedicate to them demonstrates who we are and what we value. The memorial should always be a sacred place of reflection and honor to those who gave, as Lincoln said, the “last full measure of devotion.”

The current memorial wall at Police Headquarters Facilities (PHF) was dedicated on October 14, 2009 and is located on the east side of the building. It is thirty-two feet in length, and just over twelve feet high. It consists of approximately 2000 Muntz metal (brass) rectangular plates mounted to an internal steel structure. The memorial was conceived as a collective of four components – *Site*, *Wall*, *Badge* and *Light* that add up to a powerful tribute to those killed in the line of duty. The *Site* of the memorial is a public place where the LAPD and the community can meet. The *Wall* signifies the most traditional of memorials as a place to remember. The *Badge* is brass and shines as a symbol of honor for the LAPD and the *Light* represents the illumination of our souls. The memorial currently sits in an area of PHF that is a public space shared by our officers and the community. The memorial is a wall of brass and light that forms a threshold between the larger, more formal space for ceremonies just north of it and an informal garden for congregation and contemplation to the south. The position of the memorial wall is intended to represent the role of the LAPD as a mediator between the streets and the laws that govern them. From a distance, the memorial appears as a solid wall of lit brass. As visitors’ approach, it becomes apparent that the wall is in fact a vast assemblage of discrete, engraved brass plates, seemingly suspended in air and light.

As beautiful as it once was, unfortunately, this memorial wall has fallen into disrepair. The brass plates over the past several years have had the finish erode causing oxidation to develop across the entire memorial.

The rods that suspend the plates containing the names of those officers killed in the line of duty have also failed and are either broken off, loose or in a state of disrepair. To this end, the Department has made creating a place of honor for our fallen heroes a priority. For the past thirteen months, the Office of Support Services (OSS) began talks with the original architects, Gensler, and manufacturer, Zahner Company, to either enhance / refurbish the memorial to its original state or explore the commission of a new fallen officer memorial. During this time, many meetings were held with Gensler, Zahner and other industry leading architectural firms as well as our Facilities Management Division, General Services Division and Department of Cultural Affairs. After many meetings and due to budget and funding restraints, it was agreed that restoring the current memorial wall would be the most financially responsible course of action.

In the meetings with Gensler and Zahner, both companies submitted a refurbishment proposal that would enhance the current memorial plates, rods and protect the structure for many decades to come against erosion from the elements, rain, wind and other natural elements to wildlife such as birds. Throughout the process, many plans were submitted for review by the Department and ultimately an updated manufacturing material along with enhanced engineering and fabrication designs were selected.

Once approved, the enhancement / refurbishment project is expected to take approximately nine months. When completed, the memorial will be re-dedicated and future memorials and tributes to our fallen officers can take place on the site, open to all, law enforcement and the community we serve. In addition, there is a grass area just north of the memorial and a seating area just south that is open to the public where residents, visitors and other downtown City workers can visit and reflect, all in the spirit of community partnerships and trust. The area will be open and inviting to all.

Upon completion of the project, Zahner will include annual visits to the memorial for the following three years to evaluate and address any workmanship or maintenance issues that may arise. In the unfortunate occasion that additional name plaques may be required, Zahner will provide them at no cost to the Department. All other unforeseen costs associated with the memorial would be the responsibility of the Department.

Attached to this correspondence is a detailed summary of what Zahner will provide for the cost of the project. Additional funds were requested to cover any unforeseen cost to the enhancement of the memorial, to include cost associated in honoring the donor.

Chief of Police

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For further inquiries regarding this matter, please contact Lieutenant Mario Mota, Office of Support Services, at (213) 486-0127.



BEATRICE M. GIRMALA, Assistant Chief
Director, Office of Support Services

Attachment

APPROVED:



MICHEL R. MOORE
Chief of Police

August 28, 2020

Gensler
500 S. Figueroa Street
Los Angeles CA 90071

Attn: Li Wen

RE: LAPD Memorial Renovation
AZCO PN: 195316

Dear Li,

The LAPD Memorial is a cherished creation to the Zahner family, not only because of our history on the project but because of the dedicated service and valuable lives lost it represents. Those at Zahner that worked on the fabrication and installation, regard the Memorial as the project they were most proud to have been a part.

This revised proposal takes into account the decisions that were rendered and reviewed in our meeting with the LAPD and LAPD Foundation on Tuesday, August 25, 2020 and anticipates a start date in approximately 2 months. As the market is presently dynamic, a significant change to this start date may impact the cost presented here but we will make every effort to not have that negatively effect what we have prepared below.

We currently show the following scope:

1. All plaques will be made from 0.250" thick aluminum, 2.5" wide x 15" long, and have a medium gold color anodized finish.
2. We show a total of 2,138 plaques. We have accounted for 214 "name" plaques (202 original plus 12 additional), 1,848 standard blank plaques, and 76 engraved shield plaques.
3. The engraved shield plaques will be fabricated per the original design/linework and will have a navy blue, high performance coating infill at the engraved linework.
4. The name plaques' text will be populated from a client provided spreadsheet. Zahner will incorporate the approved font and sizing of the text and provide .dxf files of the name plaques for final approval, prior to beginning fabrication.
5. All plaques will have 2 holes tapped and threaded on the backside allowing for a threaded rod to be screwed into the plaque. This will allow for a secure connection and more flexibility for installation and removal of the plaques. The threaded rods will thread into the existing threaded standoffs. Existing set screws will lock the rods in place within the standoffs.
6. Shipment to the project site is included. All material to deliver in a single shipment. Plaques will be numbered and crated in a logical install sequence.
7. Zahner will remove all existing plaques with studs and place them in a LAPD provide container for preservation and recycling. The removal will take place during the verification exercise described in ADD 3 below, before fabrication commences.
8. The new plaques will be installed per approved assembly maps. Zahner will submit these maps during the coordination phase, prior to starting fabrication.
9. One name plaque and one engraved shield plaque will be provided as approval samples. Pictures will be sent of the samples at each step of the process for approval. Additional samples may result in added costs.

General Exclusions and Clarifications:

1. There are no engineered shop drawings or calculations included.
2. Coordination and costs associated with permits, licenses, inspections, testing, and the like are not included in this pricing.
3. Zahner has assumed that work occurs during normal hours and has not included off peak work hours, overtime etc.

Engineering and Fabrication Exclusions and Clarifications:

1. Any changes in the system design, scope or additional revisions may result in a change order.
2. All fabrication is to be completed from approved files and maps.
3. Field verification of the number of rods that need replacement has not been included but is recommended prior to fabrication commencing to ensure no delay in install or additional fabrication costs. See Add 3 pricing below for Zahner to provide field personnel to conduct this verification.
4. All finishes include manufacturer's standard warranty.
5. All fasteners and bolts to be mill finished unless specified otherwise.
6. Slight variations in color is to be expected with an anodized finish. Light and dark range samples will be provided to indicate this possible variation prior to the work proceeding.
7. Zahner has included fasteners for Zahner products to Zahner products only. All other fasteners to be provided by others.
8. No storage of fabricated parts is included. Zahner has assumed that deliveries will be made directly to the site and secure storage for the material and tools/equipment will be provided.
9. Zahner has not included any penetrations not located in design documents.
10. Zahner has not included any escutcheons for any penetrations into its materials.
11. Other scopes of work or modifications to Zahner's fabricated product associated with fall protection, snow fencing, lightning protection or any secondary systems installed over or around Zahner's product, are excluded
12. Zahner has not assumed any lighting, electrical work or lighting support in its cost.
13. Zahner has not assumed any provisions for gutters, downspouts etc.
14. Zahner has not assumed any provisions for signage, signage supports or security cameras.
15. Zahner has not assumed any provisions for fire barriers or fire safing.

Schedule: We have established the following preliminary durations:

Plaque Samples	4-5 weeks from final file release
Verification/Removal	2-3 weeks
File updates/coordination	3-4 weeks (this can overlap with material procurement if all files are release at the beginning of this phase)
Material Procurement	4-5 weeks
Fabrication/Finishes	11-12 weeks
Installation	3-4 weeks

We will work with the construction team on optimizing and coordination of schedule.

Pricing: Price for the above scope is **\$447,123**. That is \$365,164 for the material and fabrication and \$81,959 for the removal and installation. Please see below for pricing for additional items requested.

ADD 1: Provide (200) 0.50" diameter aluminum threaded rod standoffs and set screws for replacement and attic stock. The threaded standoffs will match the existing standoffs, in material, size, and thread

sizing. The standoffs will have a paint finish that closely matches the existing standoffs. This scope would be an additional **\$19,535**. Duration – 7-9 weeks (these can be produced at the same time as the plaques)

ADD 2: Provide (214) 2" diameter aluminum medallions, made of 0.250" thick aluminum. The medallion will have a mechanical Angel Hair finish applied over the raw aluminum. The medallion edge will have a rounded bevel. Custom artwork will be engraved into the face. The engraved linework will be infilled with a black coating bonded to the aluminum. Then each medallion will receive a clear coat on all sides. Each custom artwork medallion will correspond with a name plaque and will be attached to the plaque in our shop with 2 machine screws and 1/2" long spacers on each screw to create an open space between the plaque and medallion for flowers to be placed. This scope would be an additional **\$77,284**. Duration: 10-12 weeks once artwork files are received (these can be produced at the same time as the plaques). The artwork for the medallions will need to be received by Zahner at the beginning of the "Material Procurement" phase listed above for the plaques to ensure install of the medallions on the plaques in Zahner's shop.

ADD 3: Provide verification of the existing standoffs that require replacement, prior to fabrication commencing. This will include testing the set screws for damage and confirming the quantity of missing or damaged standoffs and their lengths. Zahner will remove the plaques at the same time as the verification site visit, this would be an additional **\$5,300**.

Terms and Conditions: This proposal is based on the terms and conditions per document ZT-100 Rev.2.

Pricing is based on current material and labor costs. No taxes have been applied; no bonding has been included. Estimated use tax for the project would be around \$8,600 which is charged against the material purchased.

Bonding Option: The estimated bonding cost would be around \$11,000.

This proposal is only valid for 30 days due to market fluctuations. Please let us know if you would like to discuss releasing the material order to lock in the raw aluminum price.

The total cost, for the original scope, the three additions, and tax, is **\$557,842** (not including bonding). The total duration for this work would be around 5 months once we are released, assuming that the verification and removal and file coordination occurs concurrently with the samples and material procurement.

This Memorial, and the sacrifices it represents are important to Zahner. As a small token of our gratitude to the men and women who have lost their lives serving others and the continued sacrifices the LAPD makes on a daily basis to ensure that a city as amazing and as diverse as Los Angeles can stay safe and orderly, Zahner is willing to offer a contribution of **\$28,000** towards the project total, making the final cost **\$529,842**. **Total Zahner Cost**

Zahner is also including annual visits to Memorial for the next 3 years to evaluate and address any workmanship or maintenance issues that arise. In the unfortunate occasion of additional name plaques being required, Zahner will provide them at no cost to LAPD.

We look forward to working with the team on this project and bringing the new Memorial vision to fruition.

Best regards,



Angela Hawthorne
Pre-Contracts Project Manager
A. Zahner Company
Direct: 816-423-8344

CONTRACT ACCEPTANCE

Contractor, Owner or Agent	Date	A. ZAHNER COMPANY	Date
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***Proposal subject to change without notice until signed for by both parties.*



ORIGINAL PLATE



DIGITAL MOCK-UP

BRASS TONE ANODIZED ALUMINUM PLATE

SOFTER TYPEFACE FOR OFFICER NAMES
(STENCIL CREEK)

SILVER MEDALLION WITH ETCHED AND FILLED FLAT
RELIEF PORTRAIT

GAP BETWEEN MEDALLION AND NAME PLATE
ALLOWS INTUITIVE PLACEMENT OF FLOWER STEMS

Final Plate Redesign

Gensler