

INTRADEPARTMENTAL CORRESPONDENCE

September 20, 2010
1.10

BPC-10-0376

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

SUBJECT: APPROVAL OF DONATION

RECOMMENDED ACTION

That the Board of Police Commissioners approve the donation of a vehicle to Valley Bureau.

<u>DONOR INFORMATION:</u>	<u>ITEM</u>	<u>AMOUNT/VALUE:</u>
Inter Insurance Exchange (#171-10) of the Automobile Club Nancy Bennet 16920 Figueroa Street Gardena, California 90248 (310) 217-5200	confidential vehicle	\$5,702.08

DISCUSSION

This donation is for the benefit of Operations-Valley Bureau Community Effort to Combat Auto Theft Unit (CECAT). In order to conduct investigations, plain vehicles are deployed to ten investigators assigned to the unit. This donation will assist the unit in its effort to reduce the number of stolen vehicles in Operations-Valley Bureau.

This vehicle will be added to the City's fleet and will be marked in the Fleet Management System as a Temporary Fleet Increase. This vehicle will be considered part of the Department's fleet resources and will be given a vehicle shop number. Motor Transport Division (MTD) will be responsible for the vehicle maintenance and operational needs for a period of two years, ending on July 12, 2012. The vehicle will then be returned to the donor and another vehicle will be donated in its place. In the event the vehicle maintenance becomes too expensive to repair within the 2 year term, the vehicle will be returned and exchanged for a comparable vehicle.

This vehicle retains the original manufacturer's warranty. There are no extended warranties or licensing agreements with this donation. The Department will absorb the cost of the salaries of the employees maintaining this vehicle.

Administrative Services Bureau has reviewed the donation and determined that it has been submitted in accordance with Section 5.467 et seq. of the Los Angeles Administrative Code, which provides for the receipt and acceptance of donations to the Police Department.

The Honorable Board of Police Commissioners

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1.10

If you have any questions, please contact Detective Michael Morlan, Officer in Charge,
Community Effort To Combat Auto Theft Unit, Operations-Valley Bureau, at (818) 644-8091.

Respectfully,

A handwritten signature in black ink, appearing to read 'C. Beck', written in a cursive style.

CHARLIE BECK
Chief of Police

Attachments

INTRADEPARTMENTAL CORRESPONDENCE

August 18, 2010
1.7

TO: Commanding Officer, Administrative Services Bureau

FROM: Commanding Officer, Operations-Valley Bureau

SUBJECT: REQUEST TO ACCEPT DONATION

RECEIVED
AUG 23 2010 *17110
ADMINISTRATIVE & TECHNICAL
SERVICES BUREAU

It is requested that Administrative Services Bureau approve and forward correspondence to the Board of Police Commissioners to accept the solicited donation of one vehicle from the Inter Insurance Exchange of the Automobile Club.

This donation is for the benefit of Operations-Valley Bureau Community Effort To Combat Auto Theft (CECAT), a unit that has been in existence since 1988. In order to conduct its investigations, plain vehicles are deployed to the ten investigators assigned to the unit. This donation will assist the unit in its efforts to reduce the number of stolen vehicles in Operations-Valley Bureau.

Donor Information:

Inter Insurance Exchange of the Automobile Club
16920 Figueroa Street
Gardena, CA 90248
Attention: Nancy Bennet
(310) 217-5200

All possible conflicts of interest have been researched, and this donation does not reflect negatively on the Department or the City in general.

There is a maintenance cost for the upkeep of the below listed vehicle for the period of time noted adjacent to the vehicle description. At the time the service donation of the vehicle expires, the vehicle will be returned to the Inter Insurance Exchange of the Automobile Club. In the event that the vehicle maintenance becomes too expensive to repair, the vehicle will be returned and exchanged for a vehicle of the appropriate make and model. This service donation was discussed with Director of Transportation Vartan Yeghyan of Motor Transport Division (MTD) on May 26, 2010, who agreed that this donation meets with Department standards.

Vehicle To Be Donated

Termination of Donation

Confidential Vehicle


July 12, 2012

The value of the use of the vehicle per 2-year period:

- ~~Confidential~~ 1, Donation Value is \$10,575 per Kelley Blue Book. Our monthly lease donation is \$237.59 (the yearly cost is \$2,851.08; the 2-year term donation value is \$ 5,702.08).

The average cost of the vehicle maintenance and repair is estimated \$1,500, which will be incurred by MTD. The vehicle is to be registered in the name of the City of Los Angeles.

If you have any questions, please contact Detective III Michael Morlan, Officer-In-Charge, CECAT, at (818) 644-8091.


KIRK J. ALBANESE, Deputy Chief
Commanding Officer
Operations-Valley Bureau