

INTRADEPARTMENTAL CORRESPONDENCE

September 19, 2018
1.10

TO: The Honorable Board of Police Commissioners
FROM: Chief of Police
SUBJECT: APPROVAL OF NON-MONETARY DONATION

RECOMMENDED ACTION

1. That the Board of Police Commissioners APPROVE and ACCEPT the donation of \$4,672 for the Los Angeles Police Concert Band.

<u>DONOR INFORMATION:</u>	<u>ITEM:</u>	<u>AMOUNT/VALUE:</u>
Los Angeles Police Foundation (#192-18) Ms. Cecilia Glassman, Executive Director 633 West 5 th Street, Suite 960 Los Angeles, California 90071 (213) 489-4636	Administrative costs	\$4,672


DISCUSSION

The donation is for the benefit of Training Division. The Los Angeles Police Concert Band performs at various Los Angeles Police Department (Department) events, including graduations throughout the year and other community events. All funds were earned through honorariums donated to the Band and placed into a restricted account with the Los Angeles Police Foundation (Foundation). The Foundation will use these funds to pay for a portion of the band's administrative costs. No expressed or implied commitments or promises were made to the donor or representatives of the donor. The donor will not receive any preferential treatment, endorsement, or recommendation; and the donor is not allowed the use of any Department patents.

Administrative Services Bureau has reviewed the donation and determined that it has been submitted in accordance with Section 5.467 et seq. of the Los Angeles Administrative Code, which provides for the receipt and acceptance of donations to the Department.

If you have any questions, please contact Captain Daniel Randolph, Commanding Officer, Training Division, at (424) 393-4600.

Respectfully,


MICHEL R. MOORE
Chief of Police