

**INTRADEPARTMENTAL CORRESPONDENCE**

September 19, 2018  
1.10

**TO:** The Honorable Board of Police Commissioners  
**FROM:** Chief of Police  
**SUBJECT:** APPROVAL OF NON-MONETARY DONATION

**RECOMMENDED ACTION**

1. That the Board of Police Commissioners APPROVE and ACCEPT the donation of \$15,000 for the 2018 LAPD Health Fair.

<u>DONOR INFORMATION:</u>	<u>ITEMS:</u>	<u>VALUE:</u>
Los Angeles Police Foundation (#185-18) Ms. Cecilia Glassman, Executive Director 633 West 5 <sup>th</sup> Street, Suite 960 Los Angeles, California 90071 (213) 489-4636	Vital Scan medical screening services , tent rental, prizes	\$15,000

**DISCUSSION**

This donation is for the benefit of the Los Angeles Police Department (Department) and will be used to pay for expenses including medical screening services, tent rental and set up charges, and prizes for opportunity drawings at the 2018 LAPD Health Fair. The screenings will provide Department employees with the opportunity to become aware of undetected health problems and encourage them to seek follow-up care with their physicians. Department personnel will also receive a package of education materials that focus on wellness. No expressed or implied commitments or promises were made to the donor or representatives of the donor. The donor will not receive any preferential treatment, endorsement, or recommendation; and the donor is not allowed the use of any Department patents.

Administrative Services Bureau has reviewed the donation and determined that it has been submitted in accordance with Section 5.467 et seq. of the Los Angeles Administrative Code, which provides for the receipt and acceptance of donations to the Department.

If you have any questions, please contact Sergeant Jeffrey Owen, Medical Liaison Section, Personnel Division, at (213) 486-4626.

Respectfully,



MICHEL R. MOORE  
Chief of Police