

INTRADEPARTMENTAL CORRESPONDENCE

September 19, 2018
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TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

SUBJECT: APPROVAL OF NON-MONETARY DONATION

RECOMMENDED ACTION

1. That the Board of Police Commissioners APPROVE and ACCEPT the donation of \$2,500 for expenses related to the Los Angeles Police Department's Days of Dialogue.

DONOR INFORMATION:

Los Angeles Police Foundation (#184-18)
Ms. Cecilia Glassman, Executive Director
633 West 5th Street, Suite 960
Los Angeles, California 90071
(213) 489-4636

ITEMS:

Food and beverages

AMOUNT/VALUE:

\$2,500

DISCUSSION

The donation is for the benefit of the Los Angeles Police Department (Department) and the community it serves. The Department is hosting monthly Days of Dialogue sessions around the City to forge and foster relationships between the community and law enforcement. These sessions create a safe and constructive environment for community members and law enforcement officers to share personal experiences and opinions with the goal of continuing to build and maintain communication between the Department and the community it serves. This donation will be used to provide refreshments to the participants in the Days of Dialogue sessions to the end of the 2018 calendar year. Community Outreach and Development Division has a restricted account with the Los Angeles Police Foundation (Foundation). The Foundation will use funds from this account to pay for the items.

No expressed or implied commitments or promises were made to the donor or representatives of the donor. The donor will not receive any preferential treatment, endorsement, or recommendation; and the donor is not allowed the use of any Department patents.

Administrative Services Bureau reviewed the donation and determined that the items were placed into use prior to approval by the Board of Police Commissioners. All other requirements of Los Angeles Administrative Code Section 5.467 et seq. have been met.

The Honorable Board of Police Commissioners

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If you have any questions, please contact Sergeant Luqman Watkins, Community Outreach and Development Division, at (213) 486-8405.

Respectfully,



MICHEL R. MOORE
Chief of Police