

INTRADEPARTMENTAL CORRESPONDENCE

April 17, 2012
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TO: The Honorable Board of Police Commissioners

FROM: Executive Director, Board of Police Commissioners

SUBJECT: COMMISSION INVESTIGATION DIVISION'S ACTIVITY REPORT
FOR APRIL 2012

The Commission Investigation Division's (CID) Activity Report is a brief synopsis of the current topical issues that are being addressed by its Detective, Advocate, Charitable Services, Enforcement, Permit Processing, and Records sections. The enclosed report addresses significant administrative and enforcement issues encountered in April. I hope this information is useful and insightful.



RICHARD M. TEFANK, Executive Director
Board of Police Commissioners

Attachment

**COMMISSION INVESTIGATION DIVISION
APRIL 2012
ACTIVITY REPORT**

ENFORCEMENT SECTION

Audit & Inspection Unit

During the month of April, the Audit and Inspection Unit (AIU) conducted six Official Police Garage (OPG) off-hours inspections. Night-time lighting, security of personal property and evidentiary storage areas were examined. No significant discrepancies were identified.

On April 12, CID personnel met with Fiscal Operation Division personnel to discuss processing and payment of Order Release/Reimbursement Requests.

On April 26, CID personnel met at Department of Transportation (DOT), with Valley Division supervisors, to discuss impounding/tow procedures relating to illegally parked billboards and the vehicles towing them.

Café Entertainment And Shows (CES)

In the month of April, CES investigators provided training to West Los Angeles and Rampart area vice units on CID's support role for Vice Units in the compliant/disciplinary process of CES/Adult Entertainment and Massage Therapist permits. CES investigators will continue to provide training to Citywide vice units.

Uniform Enforcement Section/Parking Lot Enforcement

During the month of April, Uniform Enforcement Section officers conducted approximately 57 upfront auto park inspections.

Noise Enforcement Team (NET)

During the month of April, the NET completed 23 noise variances. To date a total of 54 variances have been completed.

NET officers continue to liaison with the Metro Project coordinators on the ongoing rail system variance project in the Downtown area.

Advocate Section/Police Permit Review Panel

During the month of April, the Police Permit Review Panel referred a Café Entertainment/Shows applicant to a formal hearing, revoked one Massage Therapist/Off-Premises permit, and accepted and adopted a Stipulation Settlement for a Secondhand Auto Parts permit application. The Panel also accepted the withdrawal of a Secondhand Jewelry permit application.

PERMITS AND RECORDS SECTION

Training

Staff conducted a special training for the Office of Finance on Auto Park permits. The training covered information given to permit applicants as well as information about the inspection of parking lots and enforcement of City laws. City Attorney Brian Sottile, assigned to CID, responded to legal questions during the training.

Meeting with Autopark

Permit Staff along with the City Attorney and Enforcement Section had a meeting to review 28 autopark applications from a single applicant. It appeared the applicant may have been a shell corporation hiding a previous permittee with revoked permits. After the Enforcement Section and Permit Staff met with the applicant, they agreed to withdraw the applications.

Records Requests

Staff made one court appearance in Van Nuys on a case involving an unpermitted massage business.

Staff made one court appearance in Van Nuys on a case involving an unpermitted massage therapist.

4 record requests were processed.

2 public records requests were processed.

CHARITABLE SERVICES SECTION (CSS)

Bingo Monitoring

On April 25, CSS staff met with the Principal and a bingo volunteer of Divine Savior Catholic Church & School, a newly licensed bingo organization, to provide them with pre-opening bingo training. CSS staff discussed with the school principal and bingo volunteer the provisions of the Bingo Ordinance and City Rules and Regulations in regards to bingo accounting, financial control systems and reporting, and the proper condition of the bingo venue during conduct of bingo games. The requirement to comply strictly with the rule of maintaining a bank account exclusive for bingo was emphasized to the officers of the bingo club.

Other

On April 12, CSS received a Notice of Intention Application (NOI) from the Los Angeles Tuskegee Alumni Association, Inc. (Tuskegee) for a July Fundraiser Event. A Letter of Information Card 'Denial' was sent to Tuskegee as a result of it being on SUSPENDED status

with the Secretary of State. CSS will monitor the organization to determine if gains an ACTIVE status prior to its event. Will follow-up with Enforcement Section if necessary on day of event to determine compliance with the City's Solicitation Ordinance.

On April 23, a Cease and Desist Letter was sent to VKGS LLC, Video King because of its failure to renew its Bingo Supplier license which expired on April 20, 2012. CSS received the company's completed renewal application form and the renewal fee of \$100 on April 26, 2013 and was subsequently issued a supplier license valid up to April 20, 2013

Give Wisely

On April 4, CSS received a call from a Topanga Neighborhood Watch group to schedule a presentation date at an upcoming community meeting. CSS scheduled a presentation on May 8, 2012 at 7p.m. at the Topanga Station Community Room.